

# **Unitarian Universalist Church of the North Hills (UUCNH)**

## **Director of Lifespan Faith Development**

### **Position Description**

---

Provide professional leadership for UUCNH's Lifespan Faith Development Program.

### **Accountability**

---

The Board of Trustees hires, contracts with, and, if necessary, terminates the Director of Lifespan Faith Development (DLFD). The DLFD reports to the minister and works in close association with the Board, the staff, the lay leadership, the Children and Youth Faith Development (CYFD) Team, and the Adult Faith Development (AFD) Team.

### **Qualifications**

---

Knowledge of and commitment to Unitarian Universalism and its principles. Understanding of human development and faith formation for children, youth, and adults. Demonstrated skills in leadership, administration, interpersonal communication, initiative, and flexibility. Ability to develop and work with volunteers and to effectively serve children, youth, and adult congregants. Ease and proficiency using technology. FBI, criminal, and child abuse clearances required. UUA Credentialed Religious Educator status and LREDA membership are desirable.

### **Congregational Responsibilities**

---

Work collaboratively with the Minister in a spirit of shared ministry to implement the Mission and Vision of the Congregation. Incorporate an anti-racist, anti-oppression approach to all program areas.

Provide leadership in developing a Lifespan Faith Development program and establishing objectives for Faith Development programs for children, youth, adults, and ministries to families.

Implement the Lifespan Faith Development program in cooperation with the Adult Faith Development (AFD) and Children and Youth Faith Development (CYFD) Teams, including volunteer recruitment, development, and appreciation; administration of programs and budgets; curriculum selection and evaluation; and development and implementation of safety policies.

Support and continue to evolve the CYFD program, which includes Sunday morning classes, summer programs, lifespan sexuality education (Our Whole Lives), Coming of Age, Families Group, Small Group Ministry, and (UUCNH mission-driven) children and youth offerings or events.

Provide opportunities for multigenerational connections.

Implement Ministries to Families, which may include nursery care, playgroups, parenting discussion groups or classes, Families Group, and other family events and activities, in cooperation with the congregation.

Support the existing AFD program and provide new offerings to meet the spiritual needs of the congregation. Examples of AFD include classes, discussion groups, small group ministry, and affinity groups. Young Adult Ministry, in particular, is an evolving priority. Provide opportunities for young adult fellowship, learning, social action, worship, and leadership development.

Collaborate with the appropriate congregational leaders and teams in planning and leading Sunday morning and holiday multigenerational worship, celebrations, and rites of passage events.

Communicate regularly and often with the various constituents of the congregation through newsletters, e-mailings, social media, annual reports, Faith Development brochures, Sunday services, UUCNH

website, etc., as appropriate. Suggest and implement new ways of communicating to reach as many members and friends as possible.

Communicate with the Board of Trustees through a monthly summary report.

Serve as a non-voting ex-officio member of the Board of Trustees, and have the primary responsibility for administering the AFD the CYFD Teams, with the advice and support of the respective teams.

### **Community**

---

In cooperation with the Minister, represent UUCNH in the community as appropriate and according to the DLFD's interests and the mission and vision of UUCNH, with an eye toward outreach through an anti-racist, anti-oppression lens.

### **Staff Relations**

---

With a creative and joyful spirit, help shape a new professional ministry team at UUCNH. Be supported by the enthusiastic collaboration with lay leadership and a collegial interim minister.

### **Professional Support and Development**

---

Membership in the Liberal Religious Educators Association (LREDA) is strongly encouraged, with full participation in continental LREDA and the Ohio Meadville District chapter.

Participation in collegial cluster events and other UUA, regional, and continental programs is encouraged.

Participate in continuing-education opportunities (Renaissance Modules, leadership trainings, anti-racism/anti-oppression/multiculturalism trainings, OWL trainings, etc.).

Provisions for professional expenses, benefits, vacation, study leave, and sabbatical as outlined in the employment contract.